

591—17.4(17A) Informal procedure prior to hearing. Any party may pursue an informal settlement of any contested case by meeting with the administrator or the administrator's designee for that purpose. The request shall be made in writing and shall be delivered to the administrator with a copy to the UST board and presiding officer, if any. Upon receipt of the request, all formal contested case procedures and proceedings are stayed. If informal settlement procedures are unsuccessful, formal contested procedures may be initiated as provided herein or the stay may be lifted if formal proceedings have already begun.